

**GOVERNMENT OF ODISHA**  
**SKILL DEVELOPMENT & TECHNICAL EDUCATION DEPARTMENT**

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No. SDTE-HTE-HTE-II-0012-2020/ 3843 /SDTE, Bhubaneswar, dated 31.08.2021

From

Dr. Ajay Kumar Nayak, OAS,  
Joint Secretary to Government

To

The Vice-Chancellor, BPUT, Odisha, Rourkela/ VSSUT, Burla,  
The DTE&T, Odisha, Cuttack  
The Vice-Chairman, SCTE&VT, Bhubaneswar  
The Director, IGIT, Sarang,  
The Principal, CET, Bhubaneswar/ PMEC, Berhampur/ GCE, Kalahandi/ GCE,  
Keonjhar/ IMIT, Cuttack/ CIME, Bhubaneswar  
Principal of all Government Engineering School/Polytechnics/ BPFTIO,  
Cuttack/ ITT, Choudwar  
Principal of all Government ITIs


Sub: Re-opening and commencement of physical classroom teaching in Technical Universities, Engineering and Professional Colleges/ Polytechnics & Diploma Institutions and ITIs for all students of PG/UG/Diploma/ITI programmes.

Sir/ Madam,

With reference to the above-subject, I am directed to inform that considering the improvement in COVID-19 situation in the State, the Government have been pleased to direct all the Technical Universities, Engineering and Professional Colleges, Polytechnics & Diploma institutions and ITIs of the State, under the administrative control of the Skill Development and Technical Education Department, to re-open their respective institutions for all students with effect from 06.09.2021 following Standard Operating Procedure (SOP) as annexed at Annexure-A.

The physical classroom teaching for all students of PG/UG/Diploma/ITI programmes, except final year students who are already attending physical classes, may commence from 06.09.2021 after all precautionary measures such as complete sanitization and disinfection of classrooms, laboratories, hostels etc. are taken as per the COVID guideline.

Yours faithfully,

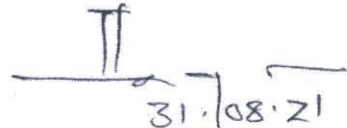
  
31.08.21  
Joint Secretary to Government

(P.T.O)

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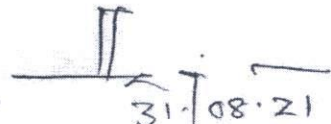
Memo No. 3844/SDTE, Bhubaneswar, dated 31.08.2021

Copy forwarded to the SRC-cum-ACS to Government for kind information and necessary action.

  
31.08.21  
Joint Secretary to Government


Memo No. 3845/SDTE, Bhubaneswar, dated 31.08.2021

Copy forwarded to the President/Secretary, OPECA/ OPESA/ OMCA/ OPCA/ SPITIA for information and necessary action.

  
31.08.21  
Joint Secretary to Government

Memo No: 3437 Date: 02.09.21

Copy forwarded to All Principals' / Directors' of Constituent and Affiliated colleges for kind information and necessary action.

  
29.09.2021  
Registrar  
Biju Patnaik University  
of Technology, Odisha,  
Rourkela -15

Standard Operating Procedure (SOP) for Conduct of Physical Classroom  
Teaching

1. Physical classes shall be held in regular manner to cover all chapters of the syllabus irrespective of coverage of some chapters by on-line mode.
2. Whenever possible, the physical classroom teaching shall be recorded and shared with absentee students.
3. Following Covid-19 Prevention Protocols shall be followed.
  - a. Teachers/Staff/Students residing in active containment zone shall not come to Universities/Colleges.
  - b. Face Mask/ Face Cover shall be mandatory.
  - c. Frequent Hand Wash/ Hand sanitization shall be ensured.
  - d. Social Distancing (6 ft. distance) shall be adopted in classrooms, libraries, laboratories, etc. If needed, crowded classes can be divided into batches and teaching hours in a day can be extended.
  - e. Spitting shall be strictly prohibited.
  - f. Respiratory etiquettes shall be strictly followed. (i.e. Covering one's mouth and nose by handkerchief while coughing/sneezing)
  - g. Self-monitoring of health and reporting of illness should be encouraged.
4. Hostels shall be opened from 05.09.2021. All possible Covid-19 prevention protocols shall be followed in hostels.
5. In addition to commencement of physical classroom teaching for all UG/PG courses, teaching and research activities shall also commence in physical mode w.e.f 06.09.2021